

# **Pikes Peak Regional Building Department**

2880 International Circle  
Colorado Springs, Colorado 80910

## **BOARD OF REVIEW AGENDA**

January 18, 2023

11:00 a.m.

### How to Observe the Meeting:

The Board of Review meeting will be conducted in a hybrid form: in person at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually via a program called Microsoft Teams Live events, which is accessible via Pikes Peak Regional Building Department's website Boards & Committee's page at: <https://www.pprbd.org/Information/Boards>.

### How to Comment on Agenda Items:

Before the meeting, you may email comments for items on the agenda to: [linda@pprbd.org](mailto:linda@pprbd.org). During the meeting, those who wish to comment should submit their name, telephone number, and the agenda item for comment via the live event Q&A, which Department staff will monitor and answer, as applicable.

1. **CALL TO ORDER: DETERMINATION OF A QUORUM**
2. **ELECTION OF OFFICERS**
3. **CONSIDERATION OF THE DECEMBER 19, 2022 BOARD OF REVIEW MINUTES**
4. **CONSIDERATION OF TECHNICAL AND LICENSING COMMITTEES MINUTES**
  - a) Technical Committee Minutes of January 4, 2023.
  - b) Licensing Committee Minutes of January 12, 2023.
5. **DECISION APPEALS**

There are no Decision Appeals.
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS**
  - a) Colorado Sunshine Act Requirement.

**To be read on the record, except the text in bold which requires the person making the motion to state his/her name, and the same of the person who seconds the motion.**

Pursuant to the Colorado Sunshine Act, I, \_\_\_\_\_ [state your name], move that the Board of Review meeting be held on the third Wednesday of each month beginning at 11:00 a.m. in a hybrid form: in person at the Pikes Peak Regional Development Center,

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2880 International Circle, Colorado Springs, Colorado 80910, Room 100-14, and virtually via a program accessible via Pikes Peak Regional Building Department's website Boards & Committee's page, that the Board of Review Meeting Agendas and Minutes for each meeting be posted on the website of Pikes Peak Regional Building Department at [www.pprbd.org](http://www.pprbd.org), and that the meeting Agendas and Minutes be maintained by the Executive Administrative Assistant in the records of Pikes Peak Regional Building Department. Further, the Department designates the following public place within the boundaries of the Department at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online: The Department's Public Notice Board located in the atrium of the Department premises, seconded by \_\_\_\_\_ **[state the name of another member of the board]**; the motion carried unanimously.

Respectfully submitted,



Roger N. Lovell  
Regional Building Official  
RNL/llg

Accommodations for the hearing impaired can be made upon request with forty-eight (48) hours' notice. Please call (719) 327-2989.

Pikes Peak Regional Building Department (PPRBD) meeting agendas and minutes, as well as archived records, are available free of charge on PPRBD's website at <https://www.pprbd.org/Information/Boards>. Audio copies of the record may be purchased by contacting PPRBD at (719) 327-2989.